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# Indigo Books & Music Inc. - Trade Books

X12/V4010/860 : 860 Purchase Order Change Request - Buyer Initiated

# Version: 1 Final

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# 860 Purchase Order Change Request - Buyer Initiated

# Functional Group=**PC**

**Purpose:** This Draft Standard for Trial Use contains the format and establishes the data contents of the Purchase Order Change Request - Buyer Initiated Transaction Set (860) for use within the context of an Electronic Data Interchange (EDI) environment. The transaction set can be used to provide the information required for the customary and established business and industry practice relative to a purchase order change. This transaction can be used: (1) by a buyer to request a change to a previously submitted purchase order or (2) by a buyer to confirm acceptance of a purchase order change initiated by the seller or by mutual agreement of the two parties.

# Not Defined:

<u>Pos</u>	<u>Id</u> ISA GS	<u>Segment Name</u> Interchange Control Header Functional Group Header	<u>Req</u> M M	<u>Max Use</u> 1 1	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u> Must use Must use
	65	Functional Group Header	IVI	I			Musi use
Heading	:						
Pos	<u>ld</u>	Segment Name	Req	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
010	ST	Transaction Set Header	М	1			Must use
020	BCH	Beginning Segment for Purchase Order Change	М	1			Must use
080	FOB	F.O.B. Related Instructions	Μ	>1			Must use
110	CSH	Sales Requirements	Μ	5			Must use
150	DTM	Date/Time Reference	0	10			Used
LOOP IE	) - N1				<u>200</u>		
300	N1	Name	М	1			Must use

# Detail:

Pos	<u>ld</u>	Segment Name	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP I	D - POC						
010	POC	Line Item Change	М	1			Must use
LOOP I	D - PID		<u>1000</u>				
050	PID	Product/Item Description	М	1			Must use

# Summary:

Pos	<u>ld</u>	Segment Name	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Notes</u>	<u>Usage</u>
LOOP	<u>ID - CTT</u>				<u>1</u>	<u>N3/010L</u>	
010	CTT	Transaction Totals	М	1		N3/010	Must use
030	SE	Transaction Set Trailer	М	1			Must use

# Notes:

3/010L Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

3/010 Number of line items (CTT01) is the accumulation of the number of POC segments. If used, hash total (CTT02) is the sum of the value of quantities ordered (POC03) for each POC segment.

# User Note 1:

# Change History:

### November 2020:

Changed usage of N1\_03 from Relational to Mandatory Add additional qualifiers in the POC\_02 AI - Add Additional Item CT- Change of Dates

PC - Price Change

QD - Quantity Decrease

QI - Quantity Increase

# **ISA** Interchange Control Header

Pos: Max: 1 Not Defined - Mandatory Loop: N/A Elements: 16

### User Option (Usage): Must use

**Purpose:** To start and identify an interchange of zero or more functional groups and interchange-related control segments

# **Element Summary:**

<u>Ref</u> ISA01	<u>Id</u> 101	<u>Element Name</u> Authorization Information Qualifier	<u>Req</u> M	<u>Type</u> ID	<u>Min/Max</u> 2/2	<u>Usage</u> Must use			
		Description: Code to identify the type of inf All valid standard codes are used. (Total			Authorization In	formation			
ISA02	102	Authorization Information	М	AN	10/10	Must use			
		<b>Description:</b> Information used for additional identification or authorization of the interchange sender or the data in the interchange; the type of information is set by th Authorization Information Qualifier (I01)							
ISA03	103	Security Information Qualifier	М	ID	2/2	Must use			
		Description: Code to identify the type of inf All valid standard codes are used. (Total			Security Inform	ation			
ISA04	104	Security Information	М	AN	10/10	Must use			
	<b>Description:</b> This is used for identifying the security information about the sender or the data in the interchange; the type of information is set by the Information Qualifier (I03)								
ISA05	105	Interchange ID Qualifier	М	ID	2/2	Must use			
		<b>Description:</b> Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified							
		CodeList Summary (Total Codes: 38, InclCodeName12Phone (Telephone Companies)	uded: 1	)					
ISA06	106	Interchange Sender ID	М	AN	15/15	Must use			
		<b>Description:</b> Identification code published by the sender for other parties to use as the receiver ID to route data to them; the sender always codes this value in the sender ID element <b>User Note 1:</b> 4163644499							
ISA07	105	Interchange ID Qualifier	М	ID	2/2	Must use			
		<b>Description:</b> Qualifier to designate the system/method of code structure used to designate the sender or receiver ID element being qualified <b>All valid standard codes are used. (Total Codes: 38)</b>							
ISA08	107	Interchange Receiver ID	М	ÂN	15/15	Must use			
		<b>Description:</b> Identification code published I used by the sender as their sending ID, thus receiving ID to route data to them			f the data; Whe				

<u>Ref</u>	<u>ld</u>	Element Name	Req	Type	<u>Min/Max</u>	<u>Usage</u>			
ISA09	108	Interchange Date	М	DT	6/6	Must use			
		Description: Date of the interchange							
ISA10	109	Interchange Time	М	ТМ	4/4	Must use			
		Description: Time of the interchange							
ISA11	I10	Interchange Control Standards Identifier	М	ID	1/1	Must use			
		<b>Description:</b> Code to identify the agency responsible for the control standard used by the message that is enclosed by the interchange header and trailer <b>All valid standard codes are used. (Total Codes: 1)</b>							
ISA12	111	Interchange Control Version Number	М	ID	5/5	Must use			
		Description: Code specifying the version number of the interchange control segments							
		Code List Summary (Total Codes: 14, Included: 1)CodeName00401Draft Standards for Trial Use Approved for Publication by ASC X12 Procedures Review Board through October 1997							
ISA13	l12	Interchange Control Number	М	N0	9/9	Must use			
		Description: A control number assigned by	the inte	erchange	sender				
ISA14	113	Acknowledgment Requested	М	ID	1/1	Must use			
		Description: Code sent by the sender to re All valid standard codes are used. (Total			ange acknowle	dgment (TA1)			
ISA15	114	Usage Indicator	М	ID	1/1	Must use			
		<b>Description:</b> Code to indicate whether data production or information <b>All valid standard codes are used. (Total</b>		-	s interchange e	nvelope is test,			
ISA16	l15	Component Element Separator	М		1/1	Must use			
		<b>Description:</b> Type is not applicable; the cor not a data element; this field provides the de elements within a composite data structure; element separator and the segment termina	this val	used to s	eparate compo	onent data			

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# **GS** Functional Group Header

Pos: Max: 1 Not Defined - Mandatory Loop: N/A Elements: 8

### User Option (Usage): Must use

Purpose: To indicate the beginning of a functional group and to provide control information

### **Element Summary:** ld Min/Max Ref Element Name Req Usage Type GS01 479 **Functional Identifier Code** Μ ID 2/2 Must use Description: Code identifying a group of application related transaction sets Code List Summary (Total Codes: 240, Included: 1) Code Name PC Purchase Order Change Request - Buyer Initiated (860) GS02 142 **Application Sender's Code** Μ AN 2/15 Must use Description: Code identifying party sending transmission; codes agreed to by trading partners User Note 1: 4163644499 GS03 124 **Application Receiver's Code** Μ AN 2/15 Must use Description: Code identifying party receiving transmission; codes agreed to by trading partners Μ **GS04** 373 Date DT 8/8 Must use Description: Date expressed as CCYYMMDD GS05 337 4/8 Time М тм Must use Description: Time expressed in 24-hour clock time as follows: HHMM, or HHMMSS, or HHMMSSD, or HHMMSSDD, where H = hours (00-23), M = minutes (00-59), S = integer seconds (00-59) and DD = decimal seconds; decimal seconds are expressed as follows: D = tenths (0-9) and DD = hundredths (00-99)**GS06** N0 1/9 28 **Group Control Number** Μ Must use Description: Assigned number originated and maintained by the sender GS07 455 **Responsible Agency Code** Μ ID 1/2Must use Description: Code identifying the issuer of the standard; this code is used in conjunction with Data Element 480 All valid standard codes are used. (Total Codes: 2) **GS08** 480 Version / Release / Industry Identifier Μ AN 1/12 Must use Code Description: Code indicating the version, release, subrelease, and industry identifier of the EDI standard being used, including the GS and GE segments; if code in DE455 in GS segment is X, then in DE 480 positions 1-3 are the version number; positions 4-6 are the release and subrelease, level of the version; and positions 7-12 are the industry or trade association identifiers (optionally assigned by user); if code in DE455 in GS segment is T, then other formats are allowed Code List Summary (Total Codes: 39, Included: 1)

### Code Name

004010 Draft Standards Approved for Publication by ASC X12 Procedures Review Board through October 1997

# Semantics:

- 1. GS04 is the group date.
- 2. GS05 is the group time.
- 3. The data interchange control number GS06 in this header must be identical to the same data element in the associated functional group trailer, GE02.

# **Comments:**

1. A functional group of related transaction sets, within the scope of X12 standards, consists of a collection of similar transaction sets enclosed by a functional group header and a functional group trailer.

# **ST** Transaction Set Header

Pos: 010 Max: 1 Heading - Mandatory Loop: N/A Elements: 2

### User Option (Usage): Must use

Purpose: To indicate the start of a transaction set and to assign a control number

# **Element Summary:**

<u>Ref</u>	ld	Element Name	Req	Туре	<u>Min/Max</u>	<u>Usage</u>		
ST01	143	Transaction Set Identifier Code	Μ	ID	3/3	Must use		
		Description: Code uniquely identifying a T	ransacti	on Set				
Code List Summary (Total Codes: 298, Included: 1)								
		Code Name						
		860 Purchase Order Change Request - I	Buyer In	itiated				
ST02	329	Transaction Set Control Number	М	AN	4/9	Must use		
		<b>Description:</b> Identifying control number the functional group assigned by the originator				nsaction set		

# Semantics:

1. The transaction set identifier (ST01) used by the translation routines of the interchange partners to select the appropriate transaction set definition (e.g., 810 selects the Invoice Transaction Set).

# **BCH** Beginning Segment for Purchase Order Change

Pos: 020 Max: 1 Heading - Mandatory Loop: N/A Elements: 5

User Option (Usage): Must use

**Purpose:** To indicate the beginning of the Purchase Order Change Transaction Set and transmit identifying numbers and dates

# **Element Summary:**

<u>Ref</u> BCH01	<u>ld</u> 353	<u>Element Name</u> Transaction Set Purpose Code	<u>Req</u> M	<u>Type</u> ID	<u>Min/Max</u> 2/2	<u>Usage</u> Must use		
		Description: Code identifying purpose of t	ransactio	on set				
		Code List Summary (Total Codes: 65, IncCodeName01Cancellation04Change	luded: 2	)				
BCH02	92	Purchase Order Type Code	М	ID	2/2	Must use		
		Description: Code specifying the type of Purchase Order						
		Code List Summary(Total Codes: 69, Inc.)CodeNameCPChange to Purchase Order	luded: 1	)				
BCH03	324	Purchase Order Number	М	AN	1/22	Must use		
		Description: Identifying number for Purcha	ase Orde	er assign	ed by the order	er/purchaser		
BCH06	373	Date	М	DT	8/8	Must use		
		<b>Description:</b> Date expressed as CCYYMM	1DD					
BCH11	373	Date	М	DT	8/8	Must use		
		<b>Description:</b> Date expressed as CCYYMM	1DD					

# Semantics:

1. BCH06 is the date assigned by the purchaser to purchase order.

2. BCH11 is the date of the purchase order change request.

# **FOB** F.O.B. Related Instructions

Pos: 080 Max: >1 Heading - Mandatory Loop: N/A Elements: 5

### User Option (Usage): Must use

Purpose: To specify transportation instructions relating to shipment

# **Element Summary:**

<u>Ref</u> FOB01	<u>ld</u> 146	<u>Element Name</u> Shipment Method of Payment	<u>Req</u> M	<u>Type</u> ID	<u>Min/Max</u> 2/2	<u>Usage</u> Must use		
		Description: Code identifying payment terms for transportation charges						
		Code List Summary (Total Codes: 28, Inc Code <u>Name</u> DE Per Contract	luded: 1	)				
FOB04	334	Transportation Terms Qualifier Code	0	ID	2/2	Used		
		Description: Code identifying the source of All valid standard codes are used. (Total		-	on terms			
FOB05	335	Transportation Terms Code	Х	ID	3/3	Used		
		<b>Description:</b> Code identifying the trade ter responsibility	ms whic	h apply t	o the shipment	transportation		
		Code List Summary (Total Codes: 25, Inc.CodeNameCFRCost and FreightCIFCost, Insurance, and FreightCIPCarriage and Insurance Paid ToCPTCarriage Paid ToDAFDelivered at FrontierDDPDelivered Duty PaidDUDeliver Duty UnpaidDEQDelivered Ex QuayDESDelivered Ex ShipEXWEx WorksFASFree Alongside ShipFCAFree on Board	luded: 1	3)				
FOB06	309	Location Qualifier	Х	ID	1/2	Must use		
		Description: Code identifying type of locat	tion					
		Code List Summary (Total Codes: 172, InCodeNameZZMutually Defined	cluded:	1)				
FOB07	352	Description	0	AN	1/80	Used		
		Description: A free-form description to cla	rify the r	elated da	ata elements ar	nd their content		
		User Note 1:						

<u>Ref</u>	<u>ld</u>	Element Name	Req	Type	<u>Min/Max</u>	<u>Usage</u>
		Example: FOB*DE***01*CFR*ZZ*BRAMPT				

# Syntax Rules:

- 1. C0405 If FOB04 is present, then FOB05 is required.
- 2. C0706 If FOB07 is present, then FOB06 is required.

# Semantics:

- 1. FOB01 indicates which party will pay the carrier.
- 2. FOB06 is the code specifying the title passage location.

# **CSH** Sales Requirements

Pos: 110 Max: 5 Heading - Mandatory Loop: N/A Elements: 1

### User Option (Usage): Must use

Purpose: To specify general conditions or requirements of the sale

# **Element Summary:**

<u>Ref</u>	ld	Eleme	ent Name	Req	Туре	<u>Min/Max</u>	<u>Usage</u>		
CSH01	563	Sales	Requirement Code	М	ID	1/2	Must use		
		Description: Code to identify a specific requirement or agreement of sale							
		Code List Summary (Total Codes: 54, Included: 3)							
		<u>Code</u>	Name						
		Ν	No Back Order						
		0	Back Order If Items Are Out of Stock	or Not	Yet Publi	ished			
		Y	Back Order if Out of Stock						

### Pos: 150 Max: 10 **Date/Time Reference** DTM **Heading - Optional** Loop: N/A Elements: 2 User Option (Usage): Used Purpose: To specify pertinent dates and times **Element Summary:** Ref ld **Element Name** Req Min/Max Usage Type DTM01 374 **Date/Time Qualifier** Μ ID 3/3 Must use Description: Code specifying type of date or time, or both date and time Code List Summary (Total Codes: 1112, Included: 2) Code Name 001 **Cancel After** 002 **Delivery Requested** DTM02 373 Date Μ DT 8/8 Must use Description: Date expressed as CCYYMMDD Syntax Rules: 1. R020305 - At least one of DTM02, DTM03 or DTM05 is required. User Note 1:

For future use only

# Loop Name

Pos: 300 Repeat: 200 Mandatory Loop: N1 Elements: N/A

### User Option (Usage): Must use

Purpose: To identify a party by type of organization, name, and code

# Loop Summary:

Pos	<u>ld</u>	Segment Name	<u>Req</u>	<u>Max Use</u>	<b>Repeat</b>	<u>Usage</u>
300	N1	Name	М	1		Must use

N1	Nan	ne			Pos: 300	Max: 1
	Itai		Heading Loop: N1	- Mandatory Elements: 4		
					200p. N1	Liements. 4
=		: Must use a party by type of organization, name, ar	nd code			
Elemen	t Summ	ary:				
<u>Ref</u>	<u>ld</u>	Element Name	<u>Req</u>	Туре	<u>Min/Max</u>	<u>Usage</u>
N101	98	Entity Identifier Code	М	ID	2/3	Must use
		<b>Description:</b> Code identifying an org individual	anizational en	tity, a ph	ysical location,	property or an
		Code List Summary (Total Codes: 1	312, Included	: 4)		
		Code Name				
		BT Bill-to-Party				
		FS Final Scheduled Destination				
		ST Ship To				
		VN Vendor				
N102	93	Name	0	AN	1/60	Used
		Description: Free-form name				
N103	66	Identification Code Qualifier	М	ID	1/2	Must use
		<b>Description:</b> Code designating the s Code (67)	ystem/method	l of code	structure used	for Identification
		Code List Summary (Total Codes: 2	15, Included:	1)		
		Code Name				
		15 Standard Address Number (S/	AN)			
N104	67	Identification Code	М	AN	2/80	Must use
		Description: Code identifying a party	/ or other code	9		

# Syntax Rules:

- 1. R0203 At least one of N102 or N103 is required.
- 2. P0304 If either N103 or N104 is present, then the other is required.

# **Comments:**

This segment, used alone, provides the most efficient method of providing organizational identification. To
obtain this efficiency the "ID Code" (N104) must provide a key to the table maintained by the transaction
processing party.

# Loop Line Item Change

Pos: 010 Repeat: >1 Mandatory Loop: POC Elements: N/A

# User Option (Usage): Must use

**Purpose:** To specify changes to a line item

# Loop Summary:

Pos	ld	Segment Name	<u>Req</u>	<u>Max Use</u>	<u>Repeat</u>	<u>Usage</u>
010	POC	Line Item Change	М	1		Must use
050		Loop PID	М		1000	Must use

# **POC** Line Item Change

Pos: 010 Max: 1 Detail - Mandatory Loop: POC Elements: 10

# User Option (Usage): Must use

Purpose: To specify changes to a line item

# **Element Summary:**

Ref POC01	<u>ld</u> 350	Element Name Assigned Identification	<u>Req</u> M	<u>Type</u> AN	<u>Min/Max</u> 1/20	<u>Usage</u> Must use
		Description: Alphanumeric characters ass	igned fo	r differen	tiation within a	transaction set
POC02	670	Change or Response Type Code	М	ID	2/2	Must use
		Description: Code specifying the type of c	hange to	o the line	item	
		Code List Summary (Total Codes: 29, Inc.CodeNameAIAdd Additional Item(s)CTChange of DatesDIDelete Item(s)PCPrice ChangeQDQuantity DecreaseQIQuantity Increase	luded: 6	)		
POC03	330	Quantity Ordered	М	R	1/15	Must use
		Description: Quantity ordered				
POC04	671	Quantity Left to Receive	М	R	1/9	Must use
		Description: Quantity left to receive as qua	alified by	/ the unit	of measure	
POC05	C001	Composite Unit of Measure	М	Comp		Must use
		<b>Description:</b> To identify a composite unit of use)	f measu	ıre(See F	igures Append	lix for examples
POC05-01	355	Unit or Basis for Measurement Code	М	ID	2/2	Must use
		<b>Description:</b> Code specifying the units in w which a measurement has been taken	vhich a v	value is b	eing expresse	d, or manner in
		Code List Summary (Total Codes: 794, In Code Name EA Each	cluded:	1)		
POC06	212	Unit Price	М	R	1/17	Must use
		Description: Price per unit of product, serv	vice, con	nmodity,	etc.	
POC08	235	Product/Service ID Qualifier	М	ID	2/2	Must use
		<b>Description:</b> Code identifying the type/sou Product/Service ID (234)	rce of th	ie descrip	otive number u	sed in
		Code List Summary(Total Codes: 477, InCodeNameENEuropean Article Number (EAN) (2-5)		2)		

		Code         Name           UP         U.P.C. Consumer Package Code (1-5)	5-5-1)			
POC09	234	Product/Service ID	М	AN	1/48	Must use
		Description: Identifying number for a produ	ct or sei	vice		
POC10	235	Product/Service ID Qualifier	М	ID	2/2	Must use
		<b>Description:</b> Code identifying the type/source Product/Service ID (234)	ce of the	e descriptiv	e number use	d in
		Code List Summary (Total Codes: 477, IncCodeNameMGManufacturer's Part Number	luded: 1	)		
POC11	234	Product/Service ID	Х	AN	1/48	Must use
		Description: Identifying number for a produ	ct or sei	vice		
Suntay Di	ILAAN					

# Syntax Rules:

- 1. C030405 If POC03 is present, then POC04 and POC05 are required.
- 2. C0706 If POC07 is present, then POC06 is required.
- 3. P0809 If either POC08 or POC09 is present, then the other is required.
- 4. P1011 If either POC10 or POC11 is present, then the other is required.
- 5. P1213 If either POC12 or POC13 is present, then the other is required.
- 6. P1415 If either POC14 or POC15 is present, then the other is required.
- 7. P1617 If either POC16 or POC17 is present, then the other is required.

### **Semantics:**

1. POC01 is the purchase order line item identification.

# Loop Product/Item Description

Pos: 050 Repeat: 1000 Mandatory Loop: PID Elements: N/A

# User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

# Loop Summary:

Pos	<u>ld</u>	Segment Name	<u>Req</u>	<u>Max Use</u>	<b>Repeat</b>	<u>Usage</u>
050	PID	Product/Item Description	М	1		Must use

# **PID** Product/Item Description

Pos: 050 Max: 1 Detail - Mandatory Loop: PID Elements: 2

### User Option (Usage): Must use

Purpose: To describe a product or process in coded or free-form format

### **Element Summary:**

<u>Ref</u>	<u>ld</u>	Element Name	Req	Type	<u>Min/Max</u>	<u>Usage</u>
PID01	349	Item Description Type	М	ID	1/1	Must use
		Description: Code indicating the format of	a descri	ption		
PID05	352	Description	М	AN	1/80	Must use

Description: A free-form description to clarify the related data elements and their content

# Syntax Rules:

1. R0405 - At least one of PID04 or PID05 is required.

# **Comments:**

1. If PID01 equals "F", then PID05 is used. If PID01 equals "S", then PID04 is used. If PID01 equals "X", then both PID04 and PID05 are used.

# **Loop Transaction Totals**

Pos: 010 Repeat: 1 Mandatory Loop: CTT Elements: N/A

### User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

# Loop Summary:

Pos	<u>ld</u>	Segment Name	<u>Req</u>	<u>Max Use</u>	<b>Repeat</b>	<u>Usage</u>
010	CTT	Transaction Totals	Μ	1		Must use

# **CTT** Transaction Totals

Pos: 010 Max: 1 Summary - Mandatory Loop: CTT Elements: 1

### User Option (Usage): Must use

Purpose: To transmit a hash total for a specific element in the transaction set

### **Element Summary:**

<u>Ref</u>	<u>ld</u>	Element Name	Req	Туре	<u>Min/Max</u>	<u>Usage</u>
CTT01	354	Number of Line Items	Μ	N0	1/6	Must use

Description: Total number of line items in the transaction set

# Syntax Rules:

- 1. P0304 If either CTT03 or CTT04 is present, then the other is required.
- 2. P0506 If either CTT05 or CTT06 is present, then the other is required.

# **Comments:**

1. This segment is intended to provide hash totals to validate transaction completeness and correctness.

# **SE** Transaction Set Trailer

Pos: 030 Max: 1 Summary - Mandatory Loop: N/A Elements: 2

### User Option (Usage): Must use

**Purpose:** To indicate the end of the transaction set and provide the count of the transmitted segments (including the beginning (ST) and ending (SE) segments)

# **Element Summary:**

<u>Ref</u>	<u>ld</u>	Element Name	Req	Type	<u>Min/Max</u>	<u>Usage</u>		
SE01	96	Number of Included Segments	М	N0	1/10	Must use		
		<b>Description:</b> Total number of segments incosegments	luded ir	a transa	action set includ	ding ST and SE		
SE02	329	Transaction Set Control Number	М	AN	4/9	Must use		
		<b>Description:</b> Identifying control number that must be unique within the transaction set functional group assigned by the originator for a transaction set						

# Comments:

1. SE is the last segment of each transaction set.